



U.S. Department of the Interior Human Resources Office

Denali National Park and Preserve
PO Box 126
Denali Park, Alaska 99755

NATIONAL PARK SERVICE

TEMPORARY EMPLOYMENT OPPORTUNITIES
NOT TO EXCEED 1039 HOURS

VACANCY ANNOUNCEMENT DENA LH 08-06

The National Park Service is an Equal Opportunity employer. Selection for this position will be made solely on the basis of merit, fitness, and qualifications without regard to race, sex, color, creed, age, marital status, national origin, sexual orientation, non-disqualifying handicap conditions, or any other non-merit factors.

OPENING DATE: December 21, 2007

Initial Cutoff Date: January 11, 2008

FINAL CLOSING DATE: August 31, 2008

Note: Applications postmarked by January 11, 2008 will be given first consideration. Applications postmarked after January 11, 2008 will be considered only if additional vacancies occur and/or the applicant pool from the initial cutoff is insufficient.

THIS JOB IS AVAILABLE THROUGH the ALASKA LOCAL HIRE PROGRAM

(See "Who Can Apply" and the attached bulletin for information on eligibility requirements)

TITLE, SERIES, AND GRADE

DUTY LOCATION

PARK RANGER (INTERPRETATION)

GS-025-05

\$12.28 per hour plus 25% cost of living allowance (COLA)

various duty stations throughout the Park,
including Park Headquarters and Toklat

WHO CAN APPLY:

Under the Alaska Local Hire Program (Public Law 96-486), any person who has either lived or worked in or near Denali National Park and Preserve may apply for consideration. These individuals, by virtue of having lived or worked in the area, have special knowledge and expertise concerning the natural and/or cultural resources of the park and its management. The attached bulletin provides more information on "Local Hire" eligibility requirements.

STATEMENT OF DUTIES:

Interpretation:

Works as a team member through effective oral and written communication to research, develop, and present a variety of formal and informal interpretive programs including conducted walks, campground programs, off trail wilderness hikes and illustrative programs. Assists in providing interpretive skills and educational theory and methodology training to seasonal staff. Competent with PC compatible equipment and software such as PowerPoint, scanners, MS Word, etc. Interfaces with park partners to provide effective interpretation through various venues.

Visitor Services:

Maintains brochure inventories, bulletin boards, and audio-visual equipment. Performs front-desk support by answering phones, responding to visitor inquiries, making sales, etc. Completes a variety of supportive functions such as statistical recording, program flyer development, prop and audio visual maintenance/inventory. When needed, the selectee provides first aid to visitors, employees and others.

Resource Protection:

Conducts on-foot roving patrols of park to provide informal interpretation and to protect natural and cultural resources. Advises visitors of park regulations and explains importance of such to encourage visitor support for protection of the resources and/or safety of visitors. Effectively manages human/wildlife interactions providing safety and education to visitors.

Fee Collection: Collects fees and issues federal passes at park visitor centers.

QUALIFICATION REQUIREMENTS:

Time in grade and all other qualification requirements must be met by the closing date of the announcement. For GS-05: One year of specialized experience equivalent to a GS-04 in the Federal Service that provides the applicant with the knowledge, skills and abilities needed to perform the duties of the position OR four years of education above the high school level leading to a bachelor's degree from a college or university, OR an equivalent combination of education and experience.

CONDITIONS OF EMPLOYMENT:

- **The incumbent will be required to undergo the background investigation.**
- **Must possess a valid driver's license.**
- **Positions at various duty stations throughout Denali National Park will be filled from this announcement. Denali National Park duty stations include East District (Park Headquarters) and West District (Toklat).**
- A requirement of this position is the ability to lead strenuous off trail hikes with elevation gains exceeding 1000 feet. Selectee must be able to exhibit leadership qualities of maintaining control and providing direction to visitors in wilderness settings including situations of human/bear interactions and extreme weather conditions. Work is carried out in a variety of summer sub-arctic weather conditions.
- Seasonal positions may work a variety of schedules, which may include evening and/or weekend work
- These positions are temporary. Anyone selected under the local hire authority is only eligible for employment at the park specified and may not transfer or be assigned to another park.
- Persons selected for this vacancy will be required to have their salary checks direct deposited into a financial institution. Salary checks will not be mailed or available at the park.
- This is a uniformed position. Anyone selected will be required to wear the National Park Service uniform.

HOW TO APPLY: All applications must contain the following:

1. Complete up-to-date application with original signature or resume outlining experience and education. You may obtain the Optional Application for Federal Employment, OF-612, from the Internet: www.opm.gov/forms/html/of.htm

If using OF-612 be sure to attach a separate piece of paper to document the complete work history.

2. Declaration for Federal Employment, OF-306. To obtain a copy from the Internet use the above website.
3. Unofficial Copy of College Transcripts. *(This is required only if you have attended or completed college courses and are using education in lieu of experience to qualify.)*
4. Narrative Statement Regarding Knowledge, Skills, and Abilities. *(to verify possession of the required knowledge, skills and abilities.)*
5. Supplemental Questionnaire *(to verify eligibility for local hire appointment)*

6. Proof of Military Service and/or Service-Connected Disability. All applicants claiming Veteran's Preference MUST submit a copy of their DD-214 "Military Discharge". In addition, those claiming a 10-point veterans preference MUST submit an SF-15, "Claim for 10 Points Veteran's Preference", and include appropriate proof (such as a copy of a current Veterans Administration certification to document a service-connected disability, or evidence that a Purple Heart was awarded for combat injuries).
7. Applicant Background Survey, DI -1935 (*optional, used for statistical purposes only*)

WHERE TO APPLY: Mail to or hand deliver to:

**National Park Service
ATTN: Human Resource Office
PO Box 126
Denali National Park, Alaska 99755**

Questions, please contact Laura Lasell 683-9502.

Important:

- It is the **applicant's responsibility** to provide documentation or proof of claimed qualifications, status, education, veteran's preference, and verification of eligibility.
- Applicants will NOT be solicited for further data if that provided is found to be inadequate or incomplete.
- Failure to submit all required documents and information requested by the closing date of this announcement may result in your not receiving full consideration
- All applications **must be postmarked by the closing date of the announcement.**
- No changes in or amendments to the application (other than address or phone number) will be accepted after the closing date of this announcement.
- **Faxed or Emailed applications WILL NOT be accepted.**

REFERRAL OF QUALIFIED CANDIDATES: Eligible and qualified applicants will be referred to the selecting official in priority order, based on appropriate veteran's preference. No veteran's preference will be given to undocumented claims for preference consideration.

PRIVACY ACT INFORMATION: The application you submit for this position contains information subject to the Privacy Act of 1974 (PL 93-579, 5 U.S.C. 522a). We are required to provide you with information regarding the authority and purpose for collecting this data, the routine uses which will be made of it, and the effect, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your Social Security Number.

QUALIFICATION QUESTIONS

Candidates MUST submit a narrative statement on separate page(s) with specific required information indicating your experience, education, training, credentials, achievements, and awards related to the following knowledges, skills, and abilities. Failure to submit your narrative response to these qualification questions for this job WILL negatively affect your eligibility for this position.

WE ARE UNABLE TO CONSIDER YOUR APPLICATION WITHOUT THIS INFORMATION.

1. Ability in researching, preparing and presenting a variety of thematic cultural and natural history interpretive programs to diverse groups of people.
2. Knowledge of the interpretive process as articulated by the NPS Interpretive Development and/or the National Association for Interpretation. List any interpretive trainings you have attended (ex: NPS Interpretive Development Program or National Association for Interpretation training sessions) and any interpretive certification(s) you have received.
3. Ability to work in a visitor center atmosphere including but not limited to roving, formal/informal interpretation, ability to provide high quality customer service, collecting park fees, explaining issues and policies, and responding appropriately to visitors' questions, comments, and complaints.
4. Ability and experience in safely leading hikes to diverse groups of up to 11 people in a wilderness setting on and off trail employing minimal impact skills, proper human/wildlife interaction techniques, route finding, and map reading. Include any 1st aid/CPR certifications.
5. Knowledge of natural/cultural resources including but not limited to geology, botany, wildlife, mountaineering, cultural and natural history. Give examples of how you gained this knowledge.

SUPPLEMENTAL QUESTIONNAIRE

Announcement No. DENA-LH08-06

Initial cut off date: January 11, 2008

Final closing Date: August 31, 2008

Name: _____

Position: Park Ranger (Interp), GS-0025-05

The following questions are mandatory and your answers must provide sufficient details so that a determination can be made as to your eligibility for hire under the Alaska Local Hire Law. **SEE ATTACHED BULLETIN FOR SPECIFIC EVALUATION CRITERIA FOR EACH QUESTION.**

1. Do you now, or have you ever, lived or worked in or near Denali National Park & Preserve? If so, where, and for how long?

2. Describe the special knowledge or expertise of the natural or cultural resources of Denali National Park & Preserve that you possess as a result of having lived or worked in or near the Park. Consider the following:

- Document your knowledge of the area and location of park facilities and sources of services, materials and supplies in the local communities.
- Explain, in specific details, any special knowledge or expertise that you may have gained about Denali National Park and Preserve. Consider what you know about the Park's management, natural and cultural resources by living and working in or near it.

3. Describe how you came to obtain the special knowledge or expertise that you described above.

Signature

Date

U.S. DEPARTMENT OF THE INTERIOR APPLICANT BACKGROUND SURVEY DI-1935

General Instructions: The information from this survey is used to help ensure that agency personnel practices meet the requirements of Federal law. Your responses are VOLUNTARY. Please answer each of the questions to the best of your ability. Please print entries in pencil or pen. Use only capital letters. Read each item thoroughly before completing the appropriate code number in the blank.

Vacancy Announcement Number: DENA LH08-06

Position: **PARK RANGER (INTERPRETATION) GS-025-05**

Today's date (month, day, year): - -

1. Name (Last, First, MI): _____
2. Year of Birth:
3. Social Security Number: - -
4. How did you learn about the position or exam for which you are applying?

01 Private information service	09 Agency personnel office (bulletin board or vacancy system)
02 Magazine	
03 Newspaper	10 Federal Government recruitment at school or college
04 Radio	
05 TV	11 Federal/State/local job information
06 Poster	12 Religious organization
07 Private employment office	13 School/college counselor or official
08 State employment office	14 Friend/relative working in agency
	15 Friend/relative not working in agency
- 16 Other (Specify)

5. Please categorize yourself in terms of race and sex using the definitions below. In the space after number 7, place the RACE/ETHNIC Code which indicates the group with which you identify yourself. Check the appropriate space in number 8 to show your sex.

DEFINITIONS

- | | |
|---------------------------------------|-----------------------------------|
| A - American Indian or Alaskan Native | D - Hispanic |
| B - Asian or Pacific Islander | E - White, not of Hispanic origin |
| C - Black, not of Hispanic origin | |

6. Do you have any disabilities? Yes No

7. RACE/ETHNIC Code:

8. SEX:

PRIVACY ACT INFORMATION: This information is provided pursuant to Public Law 935-579 (Privacy Act, 1974), December 31, 1974, for individuals completing Federal records and forms that solicit personal information.

AUTHORITY: Sections 1302, 3301, 3304, and 7201 of Title 5 of the U.S. Code.

PURPOSE AND ROUTINE USES: The information from this survey is used for research and for a Federal equal opportunity recruitment program to help ensure that agency personnel practices meet the requirements of Federal law.

EFFECTS OF NONDISCLOSURE: Providing this information is voluntary. No individual personnel selections are made based on this information.

INFORMATION REGARDING DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER UNDER PUBLIC LAW 93-579, SECTION 7(b): Solicitation of Social Security Number by the Office of Personnel Management is authorized under provisions of Executive Order 9397, dated November 22, 1943, and is used to relate this form with other records that you file with Federal agencies.

(BUREAU USE ONLY) _____

Date received (Mo, Day, Yr): - - PATCOB CODE: BUREAU CODE:

LOCAL HIRE ELIGIBILITY REQUIREMENTS BULLETIN

PLEASE READ THE FOLLOWING INFORMATION CLOSELY

The National Park Service in Alaska announces many of its job openings through a “local hire” appointing authority that was established under the Alaska National Interest Lands Conservation Act of 1980 (ANILCA) (Public Law 96-487). Under the local hire program, only persons who have either lived or worked in or near particular public lands may apply for consideration. These individuals, by virtue of having lived or worked in the area, have special knowledge and expertise concerning the natural and/or cultural resources of the public land and its management.

The following specific criteria must be met to be considered “eligible” under local hire announcements for positions at Denali National Park and Preserve:

You must show that you possess special knowledge of the cultural and/or natural resources of Denali National Park and Preserve and/or the surrounding area by virtue of having lived or worked in or near the area. Keeping in mind the Congressional intent of ANILCA, a person living in or near public lands in Southeast Alaska would not be considered eligible for a position in Interior Alaska, or vice-versa. However, a long-time resident in one area might be eligible for a job in another area by virtue of being a frequent visitor to both areas for subsistence gathering, etc. Occasional camping, hunting, or fishing trips to public lands does not suffice for meeting the intent of the law. The qualifying local hire area for Denali National Park and Preserve has generally been defined as the area ranging from Nenana to Talkeetna along the road corridor. It also includes other areas surrounding the Park boundary, such as Lake Minchumina.

You must show that you lived or worked in the Denali National Park and Preserve local hire area long enough to encompass the full range of typical climatic conditions (i.e., all seasons of the year). The phrase “lived or worked” is not time-defined in the law; however, the Congressional intent of ANILCA is to provide employment opportunities to local residents who possess special knowledge/expertise about the cultural and/or natural resources of Denali National Park and Preserve. Applicants must be or have been full-time local residents of the area. This might include someone who was once a resident, moved away, but is reestablishing his/her local residency. In all cases, applicants must have been a resident for a long enough period of time to have acquired the special natural and/or cultural resource knowledge required by the position. Strictly summer seasonal residency is not considered sufficient time to have obtained adequate special knowledge or expertise to qualify under the local hire authority. Generally, your application material should reflect that you lived or worked in the Denali National Park and Preserve local hire area each month of the year at some point in time.

You need to prepare a thorough explanation of how your unique circumstances meet the intent of ANILCA by responding to the Supplemental Questionnaire included in the local hire announcement package. If you fail to sufficiently document your local status, your application could be disqualified. Information such as personal knowledge of the candidate by the rater or previously submitted applications cannot be used in making a determination about your local hire status for the position for which you are currently applying. Therefore, please be thorough in providing answers as to what your special knowledge of the area’s cultural and/or natural resources is, how you came to possess your knowledge, and when (inclusive dates) you obtained your knowledge.

NOTE: Those candidates who have previously worked at Denali National Park and Preserve **must re-qualify** for local hire under the guidelines outlined above to be considered for a new position.